# Regis Manor News

12th September 2025

## DATES FOR THE DIARY...

NEXT WEEK

**Monday 15th - Friday 19th September**

Friday 19/9/25 - Jeans for Genes Day

COMING SOON

23/09/25 - Work Sharing
02/10/25 - Mr Nourish's Birthday
06/10/25 - PTA AGM
W/b 7/10/25 - Year 5 Class Assemblies

# Who should I speak to?

We're a large school, and it's our priority to make sure you always know who to talk to. We want to work together to address any worries or concerns you may have, and this straightforward guide is designed to help you find the right person quickly and easily.

## Step 1: Start with the Class Teacher

For any initial question or concern, your child's class teacher is always the first point of contact. They have the most direct insight into your child's daily experience at school.

## Step 2: Speak to the Year Group Lead

If you've spoken with the teacher and the issue continues, the Year Group Lead oversees the entire year group and can provide a broader perspective or additional support to resolve the concern.

## Step 3: Speak to the Assistant Headteacher

For more serious or persistent issues, you can escalate to the Assistant Headteacher for the phase (Phase Leader).

## Step 4: Speak to a Deputy Headteacher

In the event that you still have concerns, speak to Miss Beevis or Mrs Low.

## SEND

All teachers are teachers of SEN and for concerns specifically related to Special Educational Needs, the class teacher is the first point of contact.
If your child's teacher hasn't been able to fully address your query or concern, a member of our Inclusion Team is available to offer more support and guidance.

# Lines of Communication

**CLASS TEACHER**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| NURSERY LEAD MISS SIMPKINS | YEAR R LEAD MISS HAMMOND | YEAR 1 LEAD MRS KING | YEAR 2 LEAD MISS WOODS | YEAR 3 LEAD MRS COUSIN | YEAR 4 LEAD MR FINCHAM | YEAR 5 LEAD MISS PEARCE | YEAR 6 LEAD MR PETTETT |
| Assistant Head Miss Hammond | | Assistant Head Mrs King | | Assistant Head Mr Fincham | | Assistant Head Mr Pettett | |

**DEPUTY HEAD MRS LOW**

**DEPUTY HEAD MISS BEEVIS**

**HEADTEACHER MR PERRY**

Your first port of call should always be your class teacher.

## Our FLO team
## Miss Simmons and Miss Kent

Our role is to create and sustain a supportive bridge between home and school to ensure each child and their family have the support needed to have a successful school experience with us.
If you, your family or your child(ren) have any concerns or worries, we are available to listen, and offer support and guidance.
If we are unable to directly assist, we will put you in touch with someone that can.

## How to contact us:

**In person on the gate** most days before and after school.

**Email the school:** rmpoffice@swale.at

**Phone us directly on:** 01795 472971 (option 2).

# Head of House

Upon our return to school after the summer holidays, Year 6 pupils were invited to write to Mr Perry, Miss Beevis and Mrs Low to apply to be  Head of House.

The role of Head of House is to be a leader and ambassador for their house, representing their peers and promoting a positive, inclusive house spirit. They encourage good behaviour and uphold the school's core values.

The applications we received this year were truly impressive and it was a genuine privilege to read about the commitment of so many pupils to our school values.

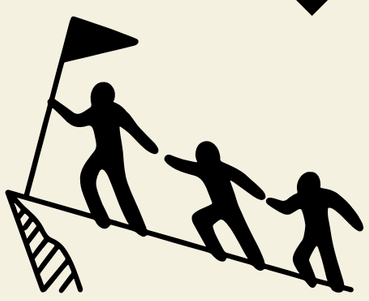
Congratulations to everyone who applied, and a special well done to our newly appointed Heads of House!

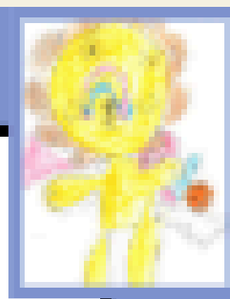
**Sapphire**
**Amanda**

**Ruby**
**Harper**

**Diamond**
**Ronnie A**

**Emerald**
**Kyschai**





Whole school Attendance

12.9.25

# Attendance Matters!

**Safeguarding**

Regular school attendance is the essential foundation to positive outcomes for all pupils including their safeguarding and welfare.

If a pupil is absent from school, contact will be made through either weduc, telephone or home visit.

**REMEMBER... to inform the school office by 9am every morning your child will be absent from school.**

**Contact the school office to report absence or for advice:**
**01795 472971**
**rmpsoffice@swale.at**

**Term Time Holidays**

**Authorisation for term time holidays must be requested in advance.**

**Holidays can only be authorised by the Headteacher in exceptional circumstances, however "the DfE does not consider a need or desire for a holiday" to be an exceptional circumstance.**

**A maximum of 2 penalty notices can be issued for a pupil over a 3 year period. Any further concerns must be referred to KPAS (The Kent PRU and Attendance Service)**

# Reminders

At the start of the school year, there is a lot to remember!
Here are a few reminders:

**Earings should be small plain studs and will need to be removed for PE lessons. No hoop earings please.**

**Long hair should be tied back.**
**Black/blue hair ties please and no large bows.**

**The school gates are on a timer and will automatically lock at 3:30pm so please ensure you are off site by then - or go round to the front office if you need to speak to a member of staff.**

**Please name your child's uniform - especially coats, jumpers and PE hoodies. This will help us return any lost items to their owner!**

**Reading with your child every day is so important! Please build in some time for this as part of your daily routine.**

# Introducing Sam Reynolds

Hello, my name is Sam, and I am the new Mental Health Practitioner at Regis Manor Primary School, working in partnership with Place2be.

I am really looking forward to getting to know the children and parents.

I will be on the gates in the morning and afternoon, so if you have any questions or would like to know any more information about the service we offer, please come and see me, it would be a pleasure to meet you.

We all want the best for our children, but parenting can be really tough sometimes. That's why our school works in collaboration with children's mental health charity Place2Be.If you are finding your child's behaviour a challenge and would like some support and advice, please sign up for a free online parenting course by 16th September via the link below:

Place2Be's Parenting Smart – online course

| At Regis Manor, we are … | | | |
|---|---|---|---|
| **R**<br>**Respectful**<br>of others and our surroundings<br><br>Show kindness and respect<br><br>Respect others' views and opinions<br><br>Are honest and truthful<br><br>Always use kind hands, kind feet and kind words | **M**<br>**Motivated**<br>to learn<br><br>Show a positive attitude and a willingness to learn | **P**<br>**Proud**<br>of all that we do<br><br>Show positive behaviour that sets an example to others<br><br>Ensure that our school is a tidy, magnificent place to learn | **S**<br>**Safe**<br>in all our actions<br><br>Keep ourselves and others safe |

Our rules are fundamental to school life, creating a safe and respectful environment for everyone.

When on site, we ask the whole school community to follow these rules, modelling to children our expected behaviours.

Thank you for your support in creating a positive learning environment for all.

REGIS MANOR PRIMARY SCHOOL

# Reception

Wow! What an amazing start to their first year from our reception pupils. The staff are extremely proud of how well all the children have settled and we can see they are ready to start their school journey. This term we are learning 'all about me'. We have practised writing our names and drawing or making portraits of ourselves. We look forward to the children increasing their hours and becoming full time. It's surprising how quickly they develop over this first term.

Starzy 3

Reminders...

Please line up outside your child's classroom door at collection time and ensure you contact the school office if you are delayed. Please keep the pathway to the Reception gate as clear as possible to allow those leaving the setting to do so as quickly and safely as possible.

Thank you for your patience and support!

# Keeping Our School Safe Together

We're working together to keep our school site safe and secure. To help us achieve this, please remember these gate procedures:

**Morning:** Gates open just before 8:30 AM and close at 8:45 AM. Late arrivals, please use the North Street entrance after 8:45 AM.
**Afternoon:** Gates open at 3:00 PM and close at 3:30 PM. Please leave the site by 3:30 PM to allow us to secure it for after-school activities. Late pick-ups, please use the North Street gate.

**Bike and Scooter Safety:** To further ensure the safety of all our children, we kindly ask that you support us by ensuring your children *walk* their bikes and scooters on school grounds. Please have them push them to the designated parking zones. This will help prevent collisions and accidents, especially during busy drop-off and pick-up times.

Thank you for your understanding and support in keeping our school community safe.

# E-scooters – are you breaking the law?

## Can I ride my e-scooter to school or work?

**No, it's Illegal...**

E-scooters are classed as motor vehicles and are required to be taxed and insured. It's not possible to get insurance for privately owned e-scooters, which means it's illegal to use them.

## Can I ride my e-scooter on the pavement?

**No, it's Illegal...**

You cannot use e-scooters on public footpaths, cycle lanes or roads.

## What happens if I'm caught using my e-scooter in public spaces?

**The scooter may be seized and as a result, destroyed.**

If stopped by an officer, you may be asked to complete a breath and drugs test. You also risk a £300 fine and six penalty points on your licence for no insurance.

Kent Police

**Think before you buy:**

The number of electrical scooters being used on our streets has risen, as well as reports of serious injury and fatalities.

For more information and advice on the use of e-scooters visit **www.kent.police.uk/road-safety**

# End of Day Collections

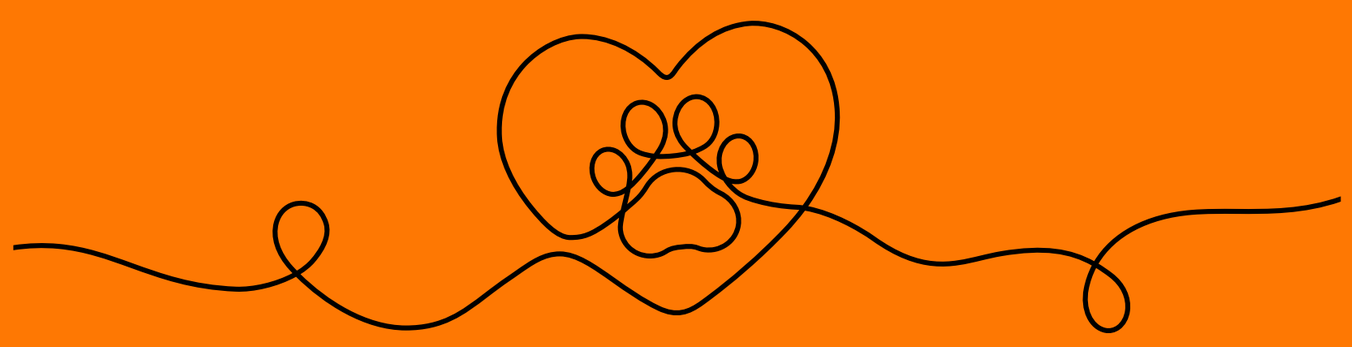
Thank you for you patience as adults and children get used to their new routines at the end of the day.

Staff are working hard to get to know parents/carers so they can safely release children at the end of the day.

The Orange gate is a particularly busy area at this time so please wait away from the main doors to avoid overcrowding and allow space for families leaving the site.

# Welcome back!

Dave and Cooper have had a busy first week back, meeting new people and seeing the familiar faces they missed during their summer break.



This week, everyone attended an assembly about our Dog Mentors, Dave and Cooper. We learned how to keep our school a safe and happy place for them, which in turn allows them to be their best and help us most effectively.

Dave has loved getting back to lunch duties and spending time with the children!

The Dog Mentor Affiliated School

# OPEN EVENING

**September 2026 Year 7 intake**

Thursday 18 September 2025
5.00pm - 7.30pm

Visit our website for more details.

Follow on Facebook for more insight into school life and our community. @TSS_Swale

SCAN ME


www.thesittingbourneschool.org.uk
Telephone: 01795 472449
Email: tss-office@swale.at

The Sittingbourne School
Swanstree Avenue
Sittingbourne
Kent, ME10 4NL


Kent Family Hub

Swale Family Hubs

# Timetable

1st September - 12th December 2025

**For more information or to book email:**
SwaleFH@kent.gov.uk

**Our Family Hubs:**

**Milton Court Family Hub**
Brewery Road
Sittingbourne
ME10 2EE
03000 420899

**Murston Family Hub**
Tonge Road
Murston
ME10 3NT
03000 420896

All of our groups and services are free to attend.

## Milton Court Family Hub

**Monday**

- **Baby Steps** — For expectant parents until walking — 10:00 - 11:00
- **Healing Together** (Requires Booking) — 3rd Nov for 6 wks — 12-16yrs — 16:00 - 17:30

**Tuesday**

- **District Conversations** (Requires Booking) — 10:00 - 12:00
- **Cooking on a Budget** (Requires Booking) — 5-11yrs (adults and children to attend) — 21st Oct — 13:30 - 15:30

**Wednesday**

- **Baby Massage** (Requires Booking) — 29th Oct for 4 wks — 13:30 - 14:30
- **District Conversations** (Requires Booking) — 17:00 - 19:00

**Thursday**

- **Understanding your Teenager** (Requires Booking) — 18th Sep for 4 wks — 9:30 - 11:30
- **Compass NEET** (Requires Booking) — 16-18yrs — 14:00 - 16:00
- **Compass** (Requires Booking) — 11-19yrs (25 with SEND) — 17:00 - 19:00

**Friday**

- **Stay and Play** — Birth-5yrs — 10:00 - 11:00

## Murston Family Hub

**Monday**

- **Childminder Group** — 9:30 - 11:30
- **Baby Massage** (Requires Booking) — 8th Sep for 4 wks — 6th Oct for 4 wks — 13:30 - 14:30
- **Book Worms** (Requires Booking) — 1-5yrs — 1st Dec for 3 wks — 13:30 - 14:30

**Tuesday**

- **Stay and Play** — Birth-5yrs — 10:00 - 11:00
- **Citizens Advice Drop-In** — 11:30 - 13:30

**Wednesday**

- **Baby, Family and You** (Requires Booking) — 17th Sep for 4 wks — 13:00 - 15:00
- **District Conversations** (Requires Booking) — 13:30 - 15:30

**Thursday**

- **Little Talkers** (Requires Booking) — 11th Sep for 6 wks — 2-4yrs — 10:00 - 11:00
- **Baby Steps** — For expectant parents until walking — 13:30 - 14:30

**Friday**

- **Making It REAL** (Requires Booking) — 3rd Oct for 4 wks — 2-5 yrs — 10:00 - 11:00

**Please Note:** Signing in will not be available until 10 minutes before the session starts.

www.kent.gov.uk/familyhub

Family Hub Sites are run by Kent County Council

# Wellbeing Award for Schools

At Regis Manor, we are committed to ensuring everyone has positive emotional wellbeing and mental health. We understand that good mental health is fundamental to ensuring that our pupils can thrive and learn. We are constantly reviewing our practices and putting support in place where needed.

This academic year, we are working towards achieving the Wellbeing Award for Schools with Optimus Education in partnership with the National Children's Bureau. In order to achieve this, we will need to evidence that we meet the following criteria:

**OBJECTIVES**

* The school is committed to promoting and protecting positive emotional wellbeing and mental health by achieving the Wellbeing Award for Schools.
* The school has a clear vision and strategy for promoting and protecting emotional wellbeing and mental health, which is communicated to all involved in the school.
* The school has a positive culture which regards emotional wellbeing and mental health as the responsibility of all.
* The school actively promotes staff emotional wellbeing and mental health. The school prioritises professional learning and staff development on emotional wellbeing and mental health.
* The school understands the different types of emotional and mental health needs across the whole school community and has systems in place to respond appropriately.
* The school actively seeks the ongoing participation of the whole school community in its approach to emotional wellbeing and mental health.
* The school works in partnership with other schools, agencies and available specialist services to support emotional wellbeing and mental health.

Over the coming months, our Wellbeing Team will share with you how our school meets these objectives. You can learn more about the Wellbeing Award here:

Wellbeing Award

Thank you for your ongoing support,

The Wellbeing Team